

Benton Township Board of Trustees

Ottawa County

P.O. Box 7, 1670 Walker Street, Graytown, Ohio 43432

TRUSTEES

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FISCAL OFFICER

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Elliston and Limestone Cemeteries

FOUNDATION POLICY ORDER FORM

Cemetery: _____ Date: _____

*SECTION NUMBER: _____

*SQUARE NUMBER: _____

*LOT NUMBER: _____

*GRAVE NUMBER: _____ OR CENTERED ON GRAVE NUMBERS: _____

Monument Base Length (or Longest Point) in Inches: _____

FOUNDATION LENGTH IN INCHES: _____
(30" Minimum Length, 40" Maximum Length for a Single Grave and MUST be at Least 6" Longer than Longest Point of Monument)

Name/s on Monument: _____

SIGNATURE OF LOT OWNER: _____

Signature of Monument Salesperson: _____

Monument Company: _____

Address and Phone Number: _____

Special Instruction: (removal of an old foundation) _____

See Cemetery Foundation Information for complete information and current fees, subject to change without notice each January 1.

Any irregular monuments or decorations **must be pre-approved** by the Board of Trustees.

Orders must be received, **with payment, before May 1st and October 1st** for completion each spring and fall, respectively, after 1 full yr from burial. (revised Jan 2019)

Veteran plaque foundations are installed a no charge, although a Foundation Policy Order Form must be completed.

*The Benton Township Trustees and/or employees are NOT in authority to determine the location of a foundation.

PAYMENT MUST ACCOMPANY FOUNDATION ORDER \$ _____
(Check payable to the Benton Township Trustees)